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| **Inspection Plan Checklist** |
| **Hang Ceilings and Stop, Sand Walls & Ceilings**  Doc.Ref-ITC-004-Rev1 |

Project Information

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| --- | --- | --- | --- |
| **Name:** | Wellington St Student Accommodation | **Work:** | All applicable |
| **Address:** | 325-335 Wellington Street, Perth, WA 6000 | **Location:** |  |
| **Head Contractor:** | Built | **Drawing Ref. :** |  |

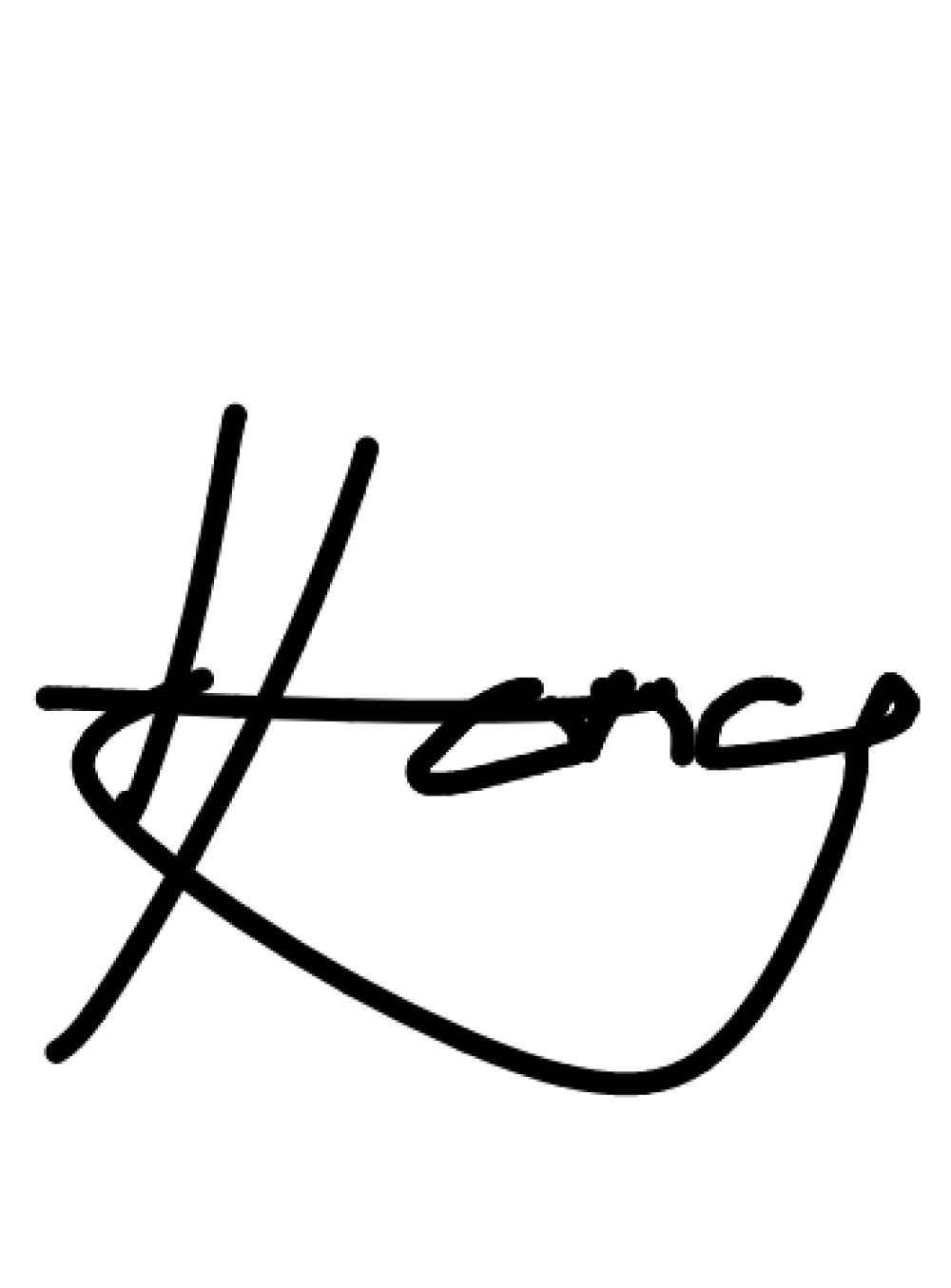
Details

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| --- | --- | --- | --- | --- |
| **PECOMMENCEMENT** | | **STATUS** | | |
| SPECIFICATION / DRW No. | | **OK** | **N/A** | **DATE** |
| DESIGN & COMPUTATIONS | |  |  |  |
| SAMPLES | |  |  |  |
| MATERIALS MEET SPECIFICATION REQUIREMENTS | |  |  |  |
| CHECK FOR DAMAGE | |  |  |  |
| MAINTAIN SUITABLE STORAGE | |  |  |  |
| **INSTALLATION REPORT** | |  |  |  |
| Item 1: INSTALL INSULATION | |  |  |  |
| Item 2: SHEETING | |  |  |  |
| Item 3: STOPPING TO WALLS & CEILINGS | |  |  |  |
| Item 4: SANDING TO WALLS & CEILINGS | |  |  |  |
| Item 5: FIT ACCESS HATCH FRAME | |  |  |  |
| Item 6: CUT OUTS | |  |  |  |
| Item 7: CLEAN UP | |  |  |  |
| **N.C.N. / C.A.R.** |  |  |  |  |
|  |  |  |  |  |

FINAL INSPECTION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| WITNESSED BY: | NAME | SIGNATURE | POSITION | DATE |
| SUBCONTRACTOR: |  |  | Foreman |  |
| BUILDER: |  |  |  |  |
| OTHER: |  |  |  |  |
| **COMMENTS:** | | | | |

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| **Scope:** Hang ceilings and stop, sand walls & ceilings | **ITP Document No.:** 4 | **Revision No.** A | **Date of Revision:** 15/03/2024 |
| **Project Name:** Wellington St Student Accommodation | | **Organization Name:** Built | |
| **Project Address:** 325-335 Wellington Street, Perth, WA 6000 | | | |
| **Prepared by** | | | |
| **Name:** Austin Han | **Position:** Contract Administrator | **Signature:** | **Date:** 15/03/2024 |
| **Approved by** | | | |
| **Name:** ShuHan Hong | **Position:** Construction Manager | **Signature:** | **Date:** 15/03/2024 |



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| **Level:** | **Room No./Area:** |
| Project Specification: AR-SPC01 | Australian Standards: AS2589 | Project Drawings: HB-AR-00, HB-AR-03, HB-AR-05, HB-AR-06, HB-AR-14, HB-AR-15, HB-AR-16, HB-AR-20, HB-AR-SCH Series | |

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| W = Witness, HP = Hold Point, S = Surveillance, R = Review | | | | | | | | |
| **Item** | **Activity** | **Reference Documents** | **Acceptance Criteria** | **Frequency** | **Verification Records/Comments** | **Inspection By** | | |
| **Subcontractor** | **Built** | **Client** |
| 1 | Insulation to ceilings | Architect drawings | Architect RCP drawings approved by Built.  Fletcher insulation installation guide | Each unit | Visual Checklist  Attached marked off drawings and photos | S | S |  |
| 2 | Sheets to ceiling | Architect drawings | Architect RCP drawings approved by Built.  GTEK Ceiling & Wall Solutions Rev. Mar.2024 | Each unit | Visual Checklist  Attached marked off drawings and photos | S | HP |  |
| 3 | Stopping to walls & ceilings | Architect drawings | GTEK Ceiling & Wall Solutions Rev. Mar.2024 | Each location | Visual Checklist  Attached marked off drawings and photos | S | S |  |
| 4 | Sanding to walls & ceilings | Architect drawings | GTEK Ceiling & Wall Solutions Rev. Mar.2024 | Each location | Visual Checklist  Attached marked off drawings and photos | S | S |  |

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| **Item** | **Activity** | **Reference Document s** | **Acceptance Criteria** | **Frequency** | **Verification Records/Comments** | **Inspection By** | | |
| **Subcontractor** | **Built** | **Client** |
| 5 | Fit access hatch frame | Architect drawings | Architect RCP drawings approved by Built. | Each location | Visual Checklist  Attached marked off drawings and photos | S | S |  |
| 6 | Cut out for lights | Architect drawings | Architect RCP drawings approved by Built. | Each location | Visual Checklist  Attached marked off drawings and photos | S | S |  |
| 7 | Clean up |  | Waste all cleaned. Tools and materials placed well. | Each location | Visual Checklist  Attached marked off drawings and photos |  | R |  |

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| --- | --- |
| Comments: | |
| Date of Inspection: | Carried out by: |

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| **Verification Statement**  This is to confirm that the nominated representative of L&D Commercial Interiors Pty Ltd, responsible for overseeing the works, has carried out all necessary inspections as listed above, and will be able to verify with documented evidence that the work has been completed and confirms to the contract specification(s) | **Attachments**   Checklists  Photos   Dockets  Sample Material   Drawings  Calibration Certificates   Test Results / Certificate  Others:   Inspection reports |
| **Signed :** | **Date:** |